

JULY 10, 2014

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, July 10, 2014, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Barbara Ehardt
Councilmember Thomas Hally
Councilmember Dee Whittier
Councilmember Ed Marohn
Councilmember Michael Lehto

Absent was:

Councilmember Sharon D. Parry

Also present:

Michael Kirkham, Assistant City Attorney
Rosemarie Anderson, City Clerk
All available Division Directors

Mayor Casper requested Assistant City Attorney Michael Kirkham to come forward to lead those present in the Pledge of Allegiance.

Mayor Casper requested those to come forward who had issues for the City Council that were not otherwise listed on the Council Agenda.

Dorin Howard, 800 East 13th Street, appeared to question whether there would be a hiring committee or the new Fire Chief. Mayor Casper stated that she envisioned a 3-part process for that hire. First, Human Resources personnel will review applications to determine what applicants were qualified for the position. Second, readers will rank the applications. Third, once the applications re ranked, interviews will be scheduled by a committee, possibly in a two-part process. The first part of that interview process will be by telephone to determine who the finalists would be and brought before the committee for a face-to-face interview. Mr. Howard stated that if there is an opening for a citizen on the interviewing committee, he would like to volunteer for that position. Mr. Howard stated that the City, Fire Department, and Firefighters need to have the following qualifications in a new Fire Chief:

- Bachelor's Degree in Fire Administration, with the possibility of a Master's Degree in Fire Administration
- Completion of Executive Fire Officer Program in the National Fire Academy
- Ten Years' Experience as a Fire Chief

CONSENT AGENDA ITEMS

The City Clerk requested approval of the Minutes for the June 23, 2014 Council Work Session, the June 26, 2014 Special Council Meeting, the June 26, 2014 Regular Council Meeting, and the July 1, 2014 Special Council Meeting.

JULY 10, 2014

The City Clerk presented several license applications, including a BEER LICENSE to Intermountain Racing & Entertainment LLC (Transfer Only), all carrying the required approvals, and requested authorization to issue those licenses.

The City Clerk requested approval of the Monthly Expenditure Summary for the month of June, 2014, as follows:

<u>FUND</u>	<u>TOTAL EXPENDITURE</u>
General Fund	\$ 677,345.04
Street Fund	70,100.19
Recreation Fund	22,586.45
Library Fund	46,328.38
Municipal Equipment Replacement Fund	283,045.33
Electric Light Public Purpose Fund	13,312.49
Golf Fund	113,832.50
Self-Insurance Fund	44,392.15
Municipal Capital Improvement Fund	9,511.05
Street Capital Improvement Fund	9,687.01
Bridge and Arterial Street Fund	210.57
Airport Fund	233,225.33
Water and Sewer Fund	1,661,140.66
Sanitation Fund	5,693.28
Ambulance Fund	12,135.80
Electric Light Fund	3,240,657.12
Payroll Liability Fund	2,675,909.76
TOTAL	\$9,119,113.11

The City Clerk requested approval of the Monthly Treasurer's Report for the month of June, 2014, as follows:

City of Idaho Falls
June 2014

Dear Mayor and City Council Members:

Attached please find the City of Idaho Falls, Idaho, Monthly Treasurer's Report for the above referenced month, as required by Idaho Code Section 50-208.

This report was filed in the City Clerk's Office on or before the 10th day from the end of the month of the Report.

OATH

I, Kenneth McOmber, the City of Idaho Falls Treasurer, do hereby affirm that this City of Idaho Falls, Idaho, Monthly Treasurer's Report is true and accurate to the best of my knowledge and that it shows the state of the City Treasury as of the date of this Report and the balance of money in the City Treasury, all as required by Idaho Code Section 50-208. (Full Report on File in the City Clerk's Office.)

s/ Kenneth McOmber
Kenneth McOmber

July 7, 2014
Date Signed

STATE OF IDAHO)
County of Bonneville) ss.

(SEAL) s/ Kathy Hampton
Notary Public for Idaho
Residing at Idaho Falls, Idaho
My Commission Expires: 01-03-2020

It was moved by Councilmember Marohn, seconded by Councilmember Lehto, to approve the Consent Agenda in accordance with the recommendations presented. Roll call as follows:

Nay: None

REGULAR AGENDA

City of Idaho Falls
July 7, 2014

TO: Honorable Mayor and City Council
FROM: Jackie Flowers, Idaho Falls Power Director
SUBJECT: APPROVE UPDATED MASTER SERVICES AGREEMENT WITH HDR
ENGINEERING, INC. FOR ENGINEERING SERVICES

In 2008, the City entered into a Master Services Agreement with HDR Engineering, Inc. for engineering services. The Master Services Agreement is the blanket agreement governing all work between Idaho Falls Power and HDR Engineering, Inc.

JULY 10, 2014

For each work item a task order is executed at the time the service is requested. The task orders include a scope of services and a not-to-exceed amount.

HDR Engineering, Inc. has updated the Master Services Agreement. It is attached for your consideration. The City Attorney has reviewed the Agreement.

Idaho Falls Power respectfully requests City Council approve the updated Master Services Agreement for Professional Services and authorize the Mayor to execute the document.

s/ Jackie Flowers

It was moved by Councilmember Lehto, seconded by Councilmember Ehardt, to approve the Master Services Agreement for Professional Services with HDR Engineering, Inc. and give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Hally
Councilmember Marohn
Councilmember Lehto
Councilmember Whittier
Councilmember Ehardt

Nay: None

Motion Carried.

City of Idaho Falls
July 7, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Jackie Flowers, Idaho Falls Power Director
SUBJECT: APPROVE TASK ORDER WITH HDR ENGINEERING, INC. FOR SOUTH
161 kV TRANSMISSION RELOCATION

The City has a Master Services Agreement with HDR Engineering, Inc. for professional services. The Master Services Agreement is the blanket agreement governing all work between Idaho Falls Power and HDR Engineering, Inc. For each work item a task order is executed at the time the service is requested. The task orders include a scope of services and a not-to-exceed amount.

Task Order Number 006 is to complete design for the South 161 kV Transmission Relocation adjacent to Hitt Road from Sunnyside Road to 49th South. Design work for this relocation cannot be completed until the road design is completed. However, we hope to coordinate the two designs with as much overlap as possible to shorten the overall required design timeline. Therefore, Idaho Falls Power Staff requests permission to proceed with this design work.

Idaho Falls Power respectfully requests City Council approve the Task Order 006 for \$74,325.90 and authorize the Mayor to sign the document.

s/ Jackie Flowers

JULY 10, 2014

It was moved by Councilmember Lehto, seconded by Councilmember Ehardt, to approve Task Order 006 with HDR Engineering, Inc. in the amount of \$74,325.90 and give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Ehardt
Councilmember Whittier
Councilmember Marohn
Councilmember Lehto
Councilmember Hally

Nay: None

Motion Carried.

The Planning and Building Director submitted the following items for consideration:

City of Idaho Falls
July 7, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: CDBG 2013 CAPER RESOLUTION

Attached is the Resolution adopting the 2013 CDBG Consolidated Annual Performance and Evaluation Report (CAPER). The required public hearing was held June 12, 2014 and the public comment period ended June 27, 2014. No public comment was received by staff. This item is now being submitted to the Mayor and City Council for approval.

s/ Brad Cramer

RESOLUTION NO. 2014-08

**RESOLUTION OF THE CITY OF IDAHO FALLS
ADOPTING THE FY2013 ANNUAL REPORT
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U. S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls receives annual grant funding as an entitlement city;

WHEREAS, the City of Idaho Falls is required to submit an Annual Report describing how the grant funds were used and the resulting benefits;

WHEREAS, the City of Idaho Falls held a public hearing on the FY2013 Annual Report held before City Council on June 12, 2014;

JULY 10, 2014

WHEREAS, a 15-day public comment period was opened on June 12, 2014 and closed on and through June 27, 2014;

WHEREAS, the City of Idaho Falls has considered all comments received during the 15-day comment period;

WHEREAS, all requirements for adopting the report have been met;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls to adopt the FY2013 Annual Report and submit the FY2013 Annual Report to the U. S. Department of Housing and Urban Development.

DATED this 10th day of July, 2014.

s/ Rebecca L. Noah Casper
Rebecca L. Noah Casper, Mayor

ATTEST:

s/ Rosemarie Anderson
Rosemarie Anderson, City Clerk

(SEAL)

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to approve the Resolution adopting the 2013 Community Development Block Grant Consolidated Annual Performance and Evaluation Report and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Ehardt
Councilmember Hally
Councilmember Whittier
Councilmember Marohn
Councilmember Lehto

Nay: None

Motion Carried.

City of Idaho Falls
July 7, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: STREET NAME CHANGE – CRANE DRIVE TO SOUTH UTAH AVENUE

Attached is an Ordinance changing the name of Crane Drive to South Utah Avenue. Currently, Crane Drive changes to South Utah Avenue at the intersection of Pancheri Drive. The name change will create a continuous street name for all of South Utah

JULY 10, 2014

Avenue. Staff recommends approval of the change. This item is now being submitted to the Mayor and City Council for consideration.

s/ Brad Cramer

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to approve the Ordinance under the suspension of rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Whittier
Councilmember Marohn
Councilmember Ehardt
Councilmember Hally

Nay: None

Motion Carried.

At the request of Mayor Casper, the City Clerk read the following Ordinance by title only:

ORDINANCE NO. 2962

AN ORDINANCE CHANGING THE NAME OF CRANE DRIVE, A STREET LOCATED WITHIN THE CITY OF IDAHO FALLS (SOUTH AND WEST OF PANCHERI DRIVE AND EAST OF SNAKE RIVER PARKWAY), TO SOUTH UTAH AVENUE; AND ESTABLISHING AN EFFECTIVE DATE; PROVIDING SEVERABILITY, CODIFICATION, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

There being no further business, it was moved by Councilmember Marohn, seconded by Councilmember Ehardt, that the meeting adjourn at 7:52 p.m.

CITY CLERK

MAYOR
